**ENERGY SAVER HOME LOAN PROGRAM**

**DOCUMENT LOAN DELIVERY REQUIREMENTS**

Borrower Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Lender Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MassHousing Reservation #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please send the **ORIGINAL ENDORSED NOTE** to:

MassHousing/Production

One Beacon Street, 6th Floor

Boston MA 02108

Please upload remaining documents to [www.emasshousing.com](http://www.emasshousing.com)

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| **The following document list applies to ALL LOANS** | |
| ***Credit Documents***  Credit Report  Current Tax Bill  Deed (copy)  LE-all versions  Loan Application/executed by all Borrowers  Previous 2 years tax returns *(self-employed)*  Previous year Tax Returns *(multi-family)*  Title Rundown  W-2s and paystubs *(one year)* | ***Closing Documents***  Bid or Contract/signed by Contractor & Borrower  Loan Project Summary Spreadsheet  Energy Reduction Report  CD-all issued versions w/changed circumstances  Flood Cert/Disclosures  Flood Hazard Binder *(when applicable)*  Hazard Insurance Binder or Master Policy w/ISAOA/ATIMA  MERS Mortgage/w Assignment  ESHLP B-301 PROGRAM DISCLOSURE *(MassHousing Form)*  ESHLP B-302 0.50% NOTE *(MassHousing Form)*  ESHLP B-303 2% NOTE *(MassHousing Form)*  ESHLP B-304 Uniform Mortgage Rider *(MassHousing Form)*  ESHLP B-305 Escrow Agreement/Signed by Borrower & Escrow Agent *(MassHousing Form)*  ESHLP L-306 Document Loan Delivery *(MassHousing Form)*  B-011 Homeowner Questionnaire *(MassHousing Form)*  L-103 Notice of Servicing Transfer *(MassHousing Form)*  Note (copy) *(original to MassHousing)*  Right of Rescission  W-9 for all Borrowers |
| If a file requires a MassHousing Exception-for any reason-please submit with the package. | |
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