**ENERGY SAVER HOME LOAN PROGRAM**

**DOCUMENT LOAN DELIVERY REQUIREMENTS**

Borrower Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Lender Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MassHousing Reservation #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please send the **ORIGINAL ENDORSED NOTE** to:

MassHousing/Production

One Beacon Street, 6th Floor

Boston MA 02108

Please upload remaining documents to [www.emasshousing.com](http://www.emasshousing.com)

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| **The following document list applies to ALL LOANS** |
| ***Credit Documents***Credit Report Current Tax BillDeed (copy)LE-all versionsLoan Application/executed by all BorrowersPrevious 2 years tax returns *(self-employed)*Previous year Tax Returns *(multi-family)*Title RundownW-2s and paystubs *(one year)*  | ***Closing Documents***Bid or Contract/signed by Contractor & BorrowerLoan Project Summary SpreadsheetEnergy Reduction ReportCD-all issued versions w/changed circumstancesFlood Cert/DisclosuresFlood Hazard Binder *(when applicable)*Hazard Insurance Binder or Master Policy w/ISAOA/ATIMAMERS Mortgage/w AssignmentESHLP B-301 PROGRAM DISCLOSURE *(MassHousing Form)*ESHLP B-302 0.50% NOTE *(MassHousing Form)*ESHLP B-303 2% NOTE *(MassHousing Form)*ESHLP B-304 Uniform Mortgage Rider *(MassHousing Form)*ESHLP B-305 Escrow Agreement/Signed by Borrower & Escrow Agent *(MassHousing Form)*ESHLP L-306 Document Loan Delivery *(MassHousing Form)*B-011 Homeowner Questionnaire *(MassHousing Form)*L-103 Notice of Servicing Transfer *(MassHousing Form)*Note (copy) *(original to MassHousing)*Right of Rescission W-9 for all Borrowers |
| If a file requires a MassHousing Exception-for any reason-please submit with the package. |
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